



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

June 25, 2020

Brian Trotter
HDR Engineering
750 Old Hickory Blvd.
Brentwood, TN 37027

Re: **RFQ# 40014, Design Services For The Mill Creek Trunk Improvement and Equalization Facility**

Dear Mr. Trotter:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ# 40014, Design Services for the Mill Creek Improvement and Equalization Facility. This letter hereby notifies you of Metro's intent to award to **HDR Engineering, Inc.**, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Evans Cline**, BAO Representative, at **615-862-6137** or at **evans.cline@nashville.gov**.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Scott Ferguson** by email at **scott.ferguson@nashville.gov** Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

RFQ# 40014 - Design Services For the Mill Creek Trunk Improvements and Equalization Facility

Evaluation Criteria	Barge Design Solutions, Inc	HDR Engineering Inc	Stantec	Hazen and Sawyer
Contract Acceptance	Yes	Yes	Yes	Yes
Solicitation Acceptance	Yes	Yes	Yes	Yes
ISA Questionnaire Completed and Terms Accepted	Yes	Yes	Yes	Yes
Team Member Qualifications/Staffing Plan (25 Points)	21	23	21	22
Team Project Experience/Reference Project (25 Points)	21	24	21.5	21
Project Approach (45 Points)	40	42	43	35
Sustainability Requirements (5 Points)	5	5	4	4
Total (100 Points)	87.00	94.00	89.50	82.00

Strengths & Weaknesses

Barge Design Solutions Inc.

Strengths: Firm provided information on key individuals from the proposed Design Team (prime and sub consultants) including qualifications and experience on the tasks they will perform as part of this project. Firm clearly defined the project’s organizational structure, including defined responsibilities for the key members and an organizational chart. Firm provided detailed resumes of key individuals. Firm provided detail on a minimum of five (5) projects of similar size, scope, and complexity within the past 10 years.

Weaknesses: Firm did not establish narrative describing past projects that team members have worked on together to demonstrate the experience of the proposed team in performing successful engineering work. Firm did not provide detail on a minimum of five (5) projects of similar size, scope, and complexity within the past 10 years. Firm did not provide a Project Work Plan that details how the Design Team will approach the execution of the principal elements of the project: 1) Conveyance Upgrades, 2) Wet-weather Pumping Station, and 3) Equalization Storage.

HDR Engineering Inc.

Strengths: Firm provided information on key individuals from the proposed Design Team (prime and sub consultants) including qualifications and experience on the tasks they will perform as part of this project. Firm clearly defined the project’s organizational structure, including defined responsibilities for the key members and an organizational chart. Firm provided detailed resumes of key individuals. Firm provided detail on a minimum of five (5) projects of similar size, scope, and complexity within the past 10 years. Firm adequately described their firm's policies and identified project opportunities for ensuring that this project will be environmentally friendly during construction and in the long-term use of the project improvements.

Weaknesses: Firm did not demonstrate adequate CMAR experience in projects presented.

Stantec

Strengths: Firm provided information on key individuals from the proposed Design Team (prime and sub consultants) including qualifications and experience on the tasks they will perform as part of this project. Firm provided a Project Work Plan that details how the Design Team will approach the execution of the principal elements of the project: 1) Conveyance Upgrades, 2) Wet-weather Pumping Station, and 3) Equalization Storage. Firm adequately described their firm's policies and identified project opportunities for ensuring that this project will be environmentally friendly during construction and in the long-term use of the project improvements.

Weaknesses: Firm did not establish narrative describing past projects that team members have worked on together to demonstrate the experience of the proposed team in performing successful engineering work. Firm did not provide information on key individuals from the proposed Design Team (prime and sub consultants) including qualifications and experience on the tasks they will perform as part of this project.

Hazen and Sawyer

Strengths: Firm provided detail on a minimum of five (5) projects of similar size, scope, and complexity within the past 10 years.

Weaknesses: Firm did not establish narrative describing past projects that team members have worked on together to demonstrate the experience of the proposed team in performing successful engineering work. Firm did not define construction delivery method. Firm did not provide a Project Work Plan that details how the Design Team will approach the execution of the principal elements of the project: 1) Conveyance Upgrades, 2) Wet-weather Pumping Station, and 3) Equalization Storage. Firm did not provide a Project QA/QC Plan, including relevant experience of the task QA/QC reviewers. Firm did not provide Risk Identification, including identification of the perceived major risks, possible project impacts, and potential mitigation measures.

Ferguson, Scott (Finance)

From: Cline, Evans (Finance)
Sent: Friday, June 19, 2020 1:32 PM
To: Ferguson, Scott (Finance)
Subject: RE: BAO Review - RFQ# 40014 - Design Services for the Mill Creek Trunk Improvements and Equalization
Attachments: 40014 Design Services for Mill Creek EBO Assessment (A&E).pdf

Good afternoon. See attached. Thank you.

From: Ferguson, Scott (Finance) <Scott.Ferguson@nashville.gov>
Sent: Friday, June 19, 2020 7:56 AM
To: Cline, Evans (Finance) <Evans.Cline@nashville.gov>
Subject: FW: BAO Review - RFQ# 40014 - Design Services for the Mill Creek Trunk Improvements and Equalization

Evans,

For clarification, the only vendor you need to do BAO review on is the proposed awardee, HDR Engineering.

Sorry I did not make that clear on my email.

Thanks!

Scott

From: Ferguson, Scott (Finance)
Sent: Wednesday, June 17, 2020 2:50 PM
To: Cline, Evans (Finance) <Evans.Cline@nashville.gov>
Cc: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Subject: BAO Review - RFQ# 40014 - Design Services for the Mill Creek Trunk Improvements and Equalization

Evans,

This RFP closed April 24, 2020 and final Evaluation Scoring was completed on May 21, 2020. The four (4) minimally responsive offers are below. Will you conduct BAO review?

Please let me know if you need additional information.

Vendors:

Barge Design Solutions, Inc
HDR Engineering Inc
Stantec
Hazen and Sawyer

If you have any follow up questions, don't hesitate to contact me.

A&E EBO Compliance Results Form

Department Name: Metro Water Services

RFP/ITB Number: 40014

Solicitation Name: Design Services for the Mill Creek Trunk Improvements and Equalization Facility

Primary Contractor	Acknowledge Established EBO Goals (Yes/No)	Determination Comments/% of Participation Proposed or Bid
HDR Engineering, Inc.	Yes	Proposer is compliant with the Equal Business Opportunity Program having acknowledged M/WBE goals and can achieve as required by the Procurement Code. Proposed the engagement of Cornerstone Engineering, Inc. (MBE) and Earthworx, LLC (WBE) and K S Ware & Associates (WBE). Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.

Date: 6/19/2020

Metro Buyer: Scott Ferguson

BAO Rep: Evans Cline